

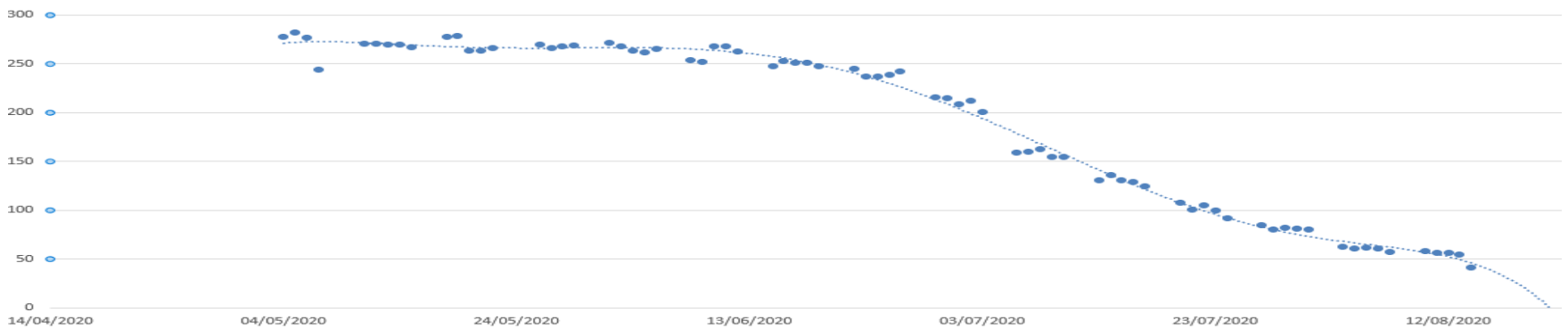
Weekly Brief - 21st August

In today's brief:

- Return to Work Update
- Thank you Team!
- Holidays - update

Return to Work

The return to work plan is being maintained and as you can see in the graph, that we are almost back to pre Covid numbers in terms of operational delivery.



We will still employ a blend of working at site & working from home, as we manage the situation as safely and as efficiently as possible, and of course we are working very closely with our SL delivery partners in the planning and preparation of work as we run into Xmas and the New Year, which we will keep you updated on.

Please keep the high standards of excellent delivery going, we still have a lot of work to do, which we will do together.

Thank You!

Just a short note to say thank you to all our fantastic team members and the great work that you are continuing to do.

- This week at site we have received fantastic client feedback across a number of projects, tasks and jobs for the safety arrangements, attitude and behaviours seen from our workforce.
- Also, all the team members using multi occupancy vehicles in wearing their face coverings and complying with the driving risk assessments, it is obvious the level of effort and dedication being shown by everyone, particularly those using private vehicles and public transport as part of our return to work procedures.
- During the steam outage the engagement and proactive approach taken by everyone helped us maintain our return work plan.
- Thank you!



Holidays

- ▶ Update:
 - ▶ The holiday year runs from January to December and all personnel are reminded that all entitlement is to be used by year end per the working rule agreements and company policy.
 - ▶ A request to carry 5 days over has been made and tabled with the Trade Union FTOs, who are seeking advice at the national level and with the trade organisations i.e. ECIA. As yet, no agreement has been reached.
 - ▶ The Xmas stand down has been agreed as stand down close of business Friday 18 December and return on Monday 4 January 2020 (requiring 7 days leave)
 - ▶ We recognise that during the C19 pandemic and travel restrictions, that planning holiday has been difficult, but all personnel are encouraged to take time off between now and the year end.
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